

**At Kanha Global School we seek to develop a community of committed, talented individuals as part of our exceptional team. A positive culture, coupled with meaningful rewards and growth opportunities based on performance await the right candidates.**

**Please contact us for an informal discussion to learn more about career paths at Kanha Global School.**

Post applied for	
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### 1. Instructions

Please complete all sections of this form. To ensure that your application is dealt with objectively only relevant information will be provided to the shortlisting panel.

Applications will only be accepted if they are completed in full. CVs / Resumes will not be accepted.

After completing all fields in the form, please email it to our recruitment team at [careers@kanhaglobalschool.com](mailto:careers@kanhaglobalschool.com)

### 2. Personal Details

Details			
Legal Surname		Legal First Name(s)	
Salutation		Previous Surname	
Address			
Postcode			
Tel (Home)		Mobile	
Email			

### 3. Employment Details

Present or Last Employment			
Post		Date appointed	
Name, address and telephone number of Employer			
Salary details		Total annual salary	
Is your present post your sole regular employment?	<input type="radio"/> Yes		<input type="radio"/> No

If No, please provide the name, address and telephone number of your other Employer(s)	
Reason for leaving / wishing to leave	
Notice required / Date left <i>(if applicable)</i>	
Date available to commence post	
Outline of main duties <i>(please provide a summary)</i>	

**Previous Employment**

Please provide a full employment history in chronological order since leaving secondary education, including periods of any post-secondary education / training, and part-time and voluntary work as well as fulltime employment, with start and end dates with reason for leaving. Explanations for periods not in employment or education / training must be clarified.

Job Title or Position	Name and address of school, other employer, or description of activity	Number on roll and type of school <i>(if applicable)</i>	Dates				Reason for leaving
			From		To		
			Month	Year	Month	Year	

**Gaps in Employment**

Please use the space below to explain any gaps in your employment.

**4. Education and Training**

Secondary / Further Education					
Name of Secondary School	Dates		Qualifications Gained		
	From	To	Subjects Studied	Level / Grade	Date
Higher Education					
Name and addresses of Colleges / Universities	Dates		Qualifications Gained		
	From	To	Date of Exam	Subjects Passed	Class / Qualifications Obtained
Membership of Professional Bodies <i>(if applicable)</i>					
Name of Professional Body	Membership Grade	Was membership gained through examination?	Where	Date	
Professional / Training - courses attended in the last three years which may be relevant to this job					
Course / Subject	Organising Body	Qualification Gained	Duration and Dates		

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**Additional Information**

Please provide any additional information you think is relevant to this application. You may wish to discuss additional skills or relevant special interests.

**5. Personal Statement**

Using no more than 1000 words, explain why you are applying for this post and how your experience, skills, training and personal qualities match the requirements of the role as set out in the job description and person specification.

As part of your personal statement, we are interested in knowing your impact so please provide relevant evidence - eg data on how you impacted your organisation, details of increased responsibility you received or examples of positive outcomes at your organisation and how you contributed to them.

## 6. Ethos and Values

Using no more than 1000 words, explain why you are interested in working with Kanha Global S chool and how you believe you can contribute to the school's ethos and values.

## 7. References

Please provide details of two people who can comment on your suitability for this post. One must be your present or most recent employer. References will be obtained prior to interview, unless stated otherwise. If you are not currently working with children, please provide a referee from your most recent employment involving children as one of your references.

Please ensure you inform your referees that you have provided their details and they will receive a reference request if you are shortlisted. The School reserves the right to seek any additional references we deem appropriate.

Please note that both referees should be people able to comment on your professional record.

### First Referee

Salutation and Name	
Job Title	
Address and Postcode	
Telephone Number	
Email Address	
Relationship to Applicant	

<b>Second Referee</b>	
Salutation and Name	
Job Title	
Address and Postcode	
Telephone Number	
Email Address	
Relationship to Applicant	

**8. Declaration**

<b>Relationships</b>			
If you have a relationship with an employee of KGS, please provide details			
<b>Name</b>	<b>Relationship</b>	<b>Role</b>	
<p><b>In submitting this form to Kanha Global School:</b></p> <ul style="list-style-type: none"> <li>▪ I declare that to the best of my knowledge and belief, the details given by me on this application form are correct and can be treated as part of any subsequent contract of employment.</li> <li>▪ I understand that if I give any information which is false, or I withhold any relevant information, this may lead to my application being rejected, or, if appointed, to termination of employment.</li> <li>▪ I understand that all employment offers will be subject to a thorough background check in accordance with protocol for working in a school environment.</li> <li>▪ By signing this declaration, I confirm I consent to my personal data being processed for the purposes of recruitment.</li> </ul>			
Full Name		Date	
Signature <i>(to confirm agreement)</i>			